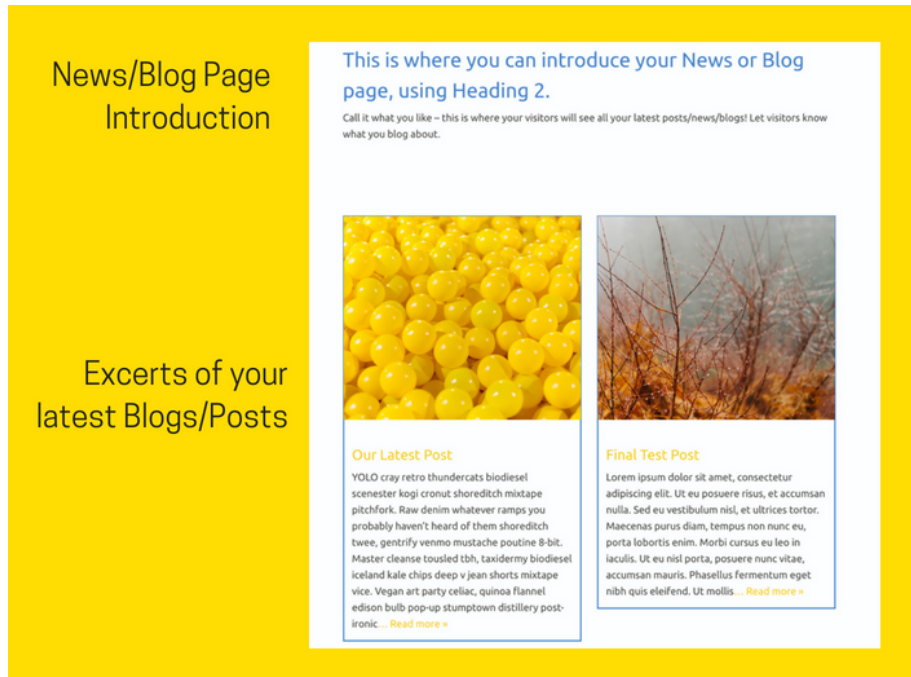


“How To....” Guide for your Flat White Website



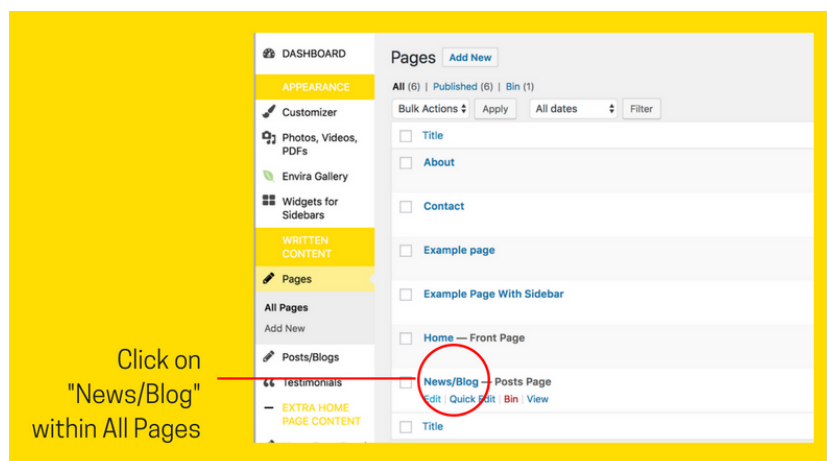
Edit your News/Blog Page

All of your posts/blogs will be published, in summary, on your News/Blog page. This will show in your Main Menu at the top of your website.

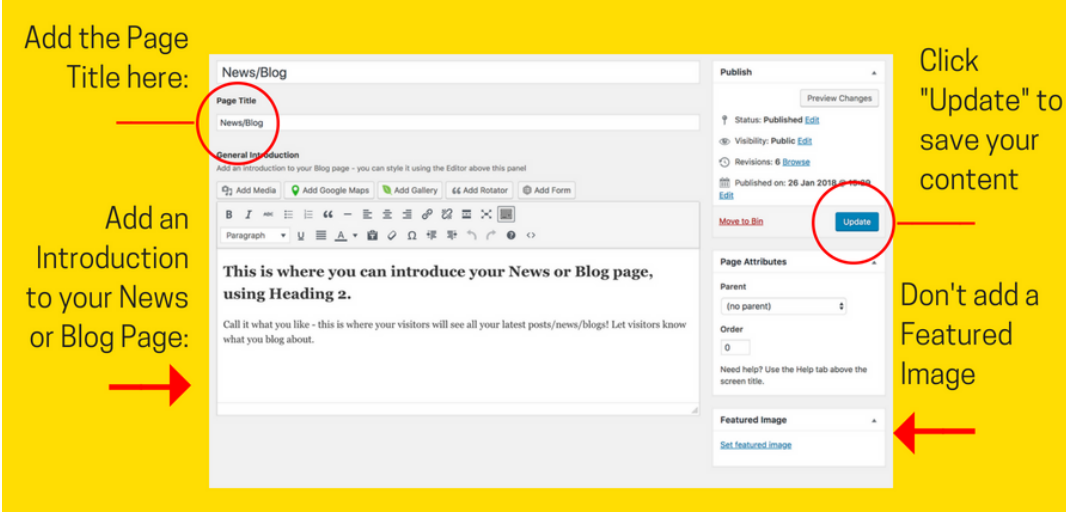


It behaves slightly differently to the other Pages on your website. The Featured Image, for example, is selected from the Featured Image on your latest Post (or Blog), rather than being uploaded to the News/Blog Page.

However, you can still edit the introductory content, just as you can with any other Page. Access the News/Blog page within the WordPress Dashboard:



Once you are on the editing page, you will see an additional field called Page Title, which needs to say the name that you choose for this page (Latest News, Blog, etc.). You can also edit the introduction to your page.



The image shows a screenshot of a WordPress page editor interface. The page title is "News/Blog". The main content area contains a heading: "This is where you can introduce your News or Blog page, using Heading 2." and a paragraph: "Call it what you like - this is where your visitors will see all your latest posts/news/blogs! Let visitors know what you blog about." The right-hand sidebar contains the "Publish" section with a blue "Update" button circled in red, and the "Featured Image" section with a "Set featured image" link. Annotations on a yellow background point to these elements: "Add the Page Title here:" points to the "Page Title" field; "Add an Introduction to your News or Blog Page:" points to the main content area; "Click 'Update' to save your content" points to the "Update" button; and "Don't add a Featured Image" points to the "Set featured image" link.

When you have made any edits, always click "Update" to save.

